



DEFOREST WINDSOR FIRE & EMS DISTRICT

110 S. STEVENSON STREET, DEFOREST, WI 53532

PHONE: 608.846.4364 FAX: 608.846.6786

WWW.DEFORESTWINDSORFIRE.COM

FIRE SPRINKLER SYSTEM INSTALLATION PERMIT APPLICATION

PROJECT NAME: _____

PROJECT ADDRESS: _____

CONTRACTING COMPANY: _____

CONTRACTOR ADDRESS: _____

CONTRACTOR CONTACT: _____

PHONE NUMBER: _____ EMAIL: _____

APPLICATION IS MADE TO DEFOREST WINDSOR FIRE & EMS TO

INSTALL NEW SYSTEM

ADD TO EXISTING SYSTEM (REMODEL)

ADD TO EXISTING SYSTEM (NEW)

UPGRADE/REPAIR EXISTING SYSTEM

APPROVAL OF PLANS AND SYSTEM

Submission of digital (*preferred*) copies or three (3) printed copies of plans and specifications shall be submitted to the Fire Inspector for review. Plans should include the following information:

1. A copy of the building plan(s) indicating the location of all devices, power supply, panel locations(s), system zones, and any other pertinent information
2. One copy of technical sheets on all fire protection equipment
3. One copy of plan approval letter from the authority having jurisdiction (if applicable)

APPROVALS REQUIRED BEFORE ANY WORK IS PERFORMED

1. If applicable system plans MUST be conditionally approved by the authority having jurisdiction.
 - **Village of Windsor:** Visit <https://www.windsorwi.gov/inspection> for plan review instructions
 - **All other municipalities:** Plans are reviewed by The State of Wisconsin.
2. A signed permit must be obtained from the Fire Inspector prior to any work being performed.

FEE SCHEDULE

- New Sprinkler system or system expansion with more than 20 heads added: \$50+\$.02/sq.ft
- New sprinkler system or system modification with less than 20 head: \$100

Review the fee schedule for a full list of fees

Fees must be received prior to the permit being approved.

Checks may be made payable to DeForest Windsor Fire & EMS – No credit cards are accepted at this time.

DEPT USE ONLY

Date Received: _____ Amount Received: _____ Check#: _____

Notes: _____

Conditionally Approved: _____ Inspection #: _____ Delivered: _____

Fire Inspector Signature: _____